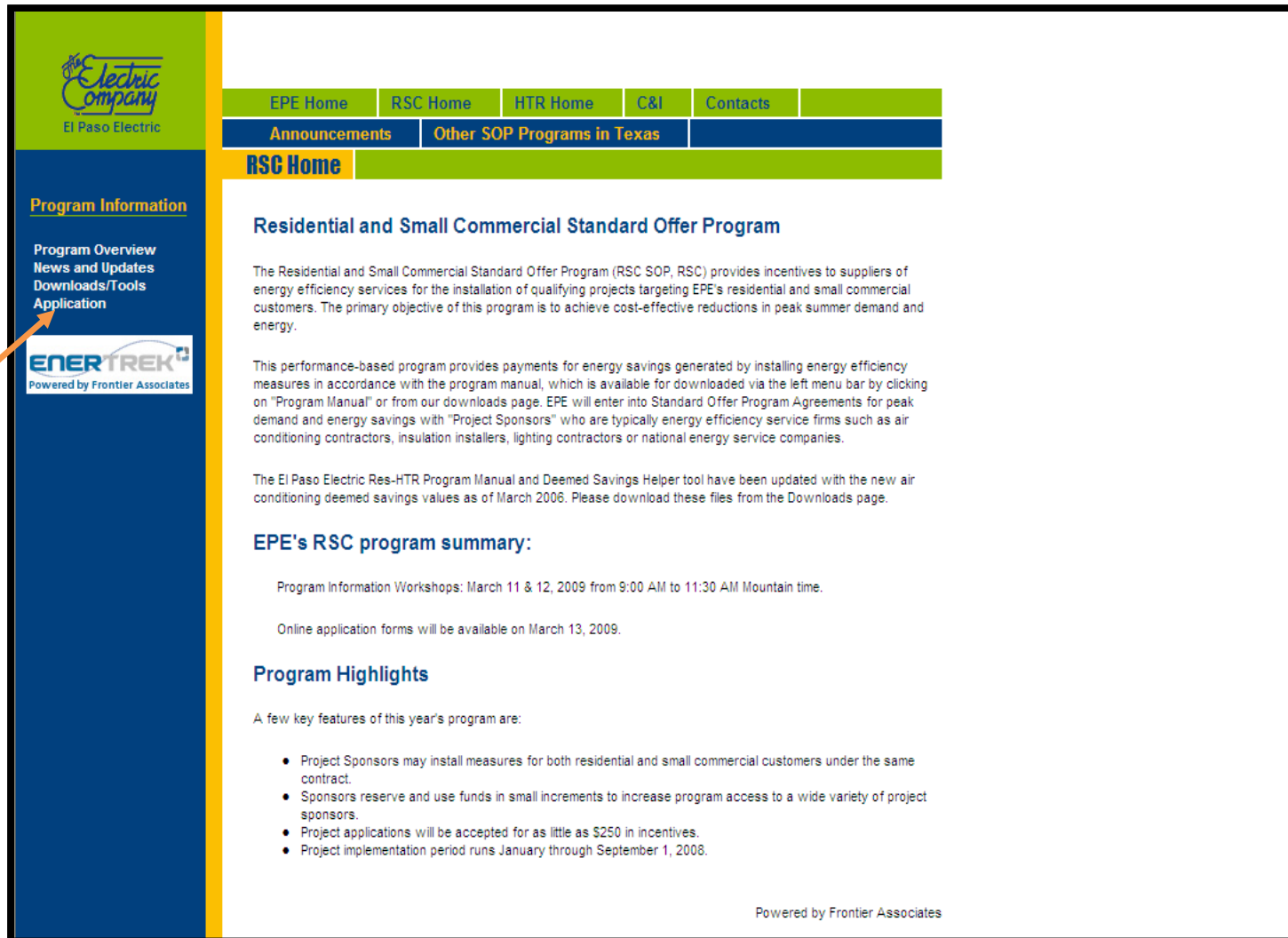




EL PASO ELECTRIC 2009 RESIDENTIAL AND HARD-TO-REACH STANDARD OFFER PROGRAM

How to use the online
tracking system

EPE RESIDENTIAL SOP HOME PAGE



The screenshot shows the website's navigation menu and main content area. The left sidebar contains a vertical menu with the following items: Program Information, Program Overview, News and Updates, Downloads/Tools, and Application. An orange arrow points to the 'Application' link. The top navigation bar includes links for EPE Home, RSC Home, HTR Home, C&I, and Contacts. Below this is a secondary bar with 'Announcements' and 'Other SOP Programs in Texas'. The main content area is titled 'Residential and Small Commercial Standard Offer Program' and contains several paragraphs of text, a summary of the program, and a list of key features.

Program Information

- Program Overview
- News and Updates
- Downloads/Tools
- Application

ENERTREK
Powered by Frontier Associates

EPE Home | **RSC Home** | **HTR Home** | **C&I** | **Contacts**

Announcements | **Other SOP Programs in Texas**

RSC Home

Residential and Small Commercial Standard Offer Program

The Residential and Small Commercial Standard Offer Program (RSC SOP, RSC) provides incentives to suppliers of energy efficiency services for the installation of qualifying projects targeting EPE's residential and small commercial customers. The primary objective of this program is to achieve cost-effective reductions in peak summer demand and energy.

This performance-based program provides payments for energy savings generated by installing energy efficiency measures in accordance with the program manual, which is available for download via the left menu bar by clicking on "Program Manual" or from our downloads page. EPE will enter into Standard Offer Program Agreements for peak demand and energy savings with "Project Sponsors" who are typically energy efficiency service firms such as air conditioning contractors, insulation installers, lighting contractors or national energy service companies.

The El Paso Electric Res-HTR Program Manual and Deemed Savings Helper tool have been updated with the new air conditioning deemed savings values as of March 2006. Please download these files from the Downloads page.

EPE's RSC program summary:

Program Information Workshops: March 11 & 12, 2009 from 9:00 AM to 11:30 AM Mountain time.

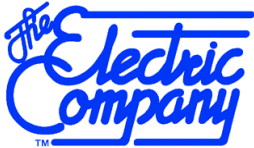
Online application forms will be available on March 13, 2009.

Program Highlights

A few key features of this year's program are:

- Project Sponsors may install measures for both residential and small commercial customers under the same contract.
- Sponsors reserve and use funds in small increments to increase program access to a wide variety of project sponsors.
- Project applications will be accepted for as little as \$250 in incentives.
- Project implementation period runs January through September 1, 2008.

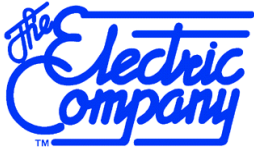
Powered by Frontier Associates



El Paso Electric

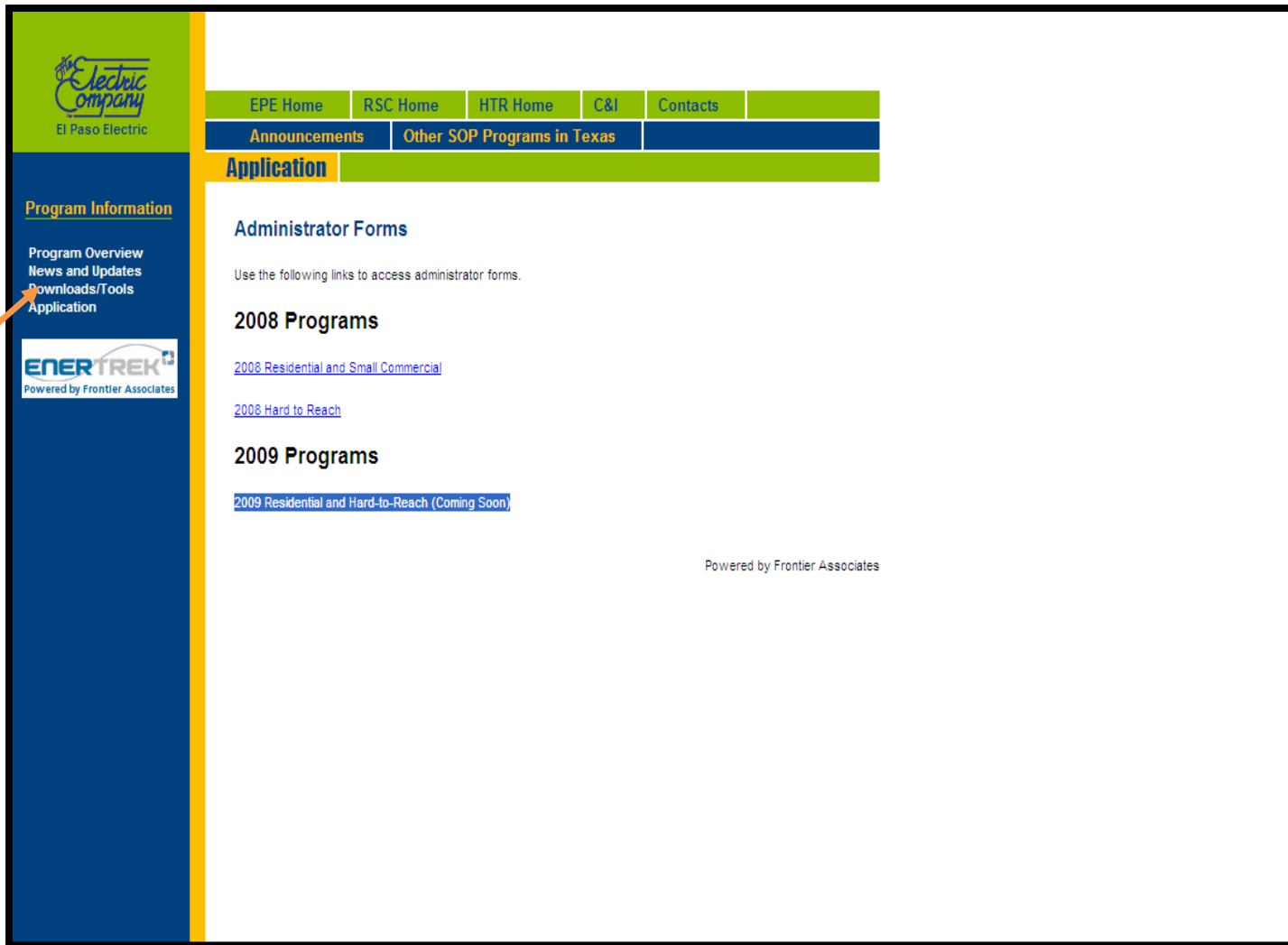
2009 Program Link

The screenshot shows the El Paso Electric website interface. At the top left is the company logo and name. Below it is a navigation menu with links for EPE Home, RSC Home, HTR Home, C&I, and Contacts. A secondary menu includes Announcements and Other SOP Programs in Texas. The main content area is titled 'Application' and contains sections for Administrator Forms, 2008 Programs, and 2009 Programs. The 2009 Programs section has a link for '2009 Residential and Hard-to-Reach (Coming Soon)' which is highlighted with an orange arrow. A sidebar on the left provides program information and features the ENERTREK logo, powered by Frontier Associates.

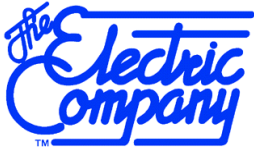


El Paso Electric

User Guide Online




The screenshot shows a web application interface for the user guide. On the left is a dark blue sidebar with a green header containing the 'The Electric Company' logo and 'El Paso Electric'. Below the logo are links for 'Program Information', 'Program Overview', 'News and Updates', 'Downloads/Tools', and 'Application'. An orange arrow points to the 'Application' link. Below these links is the 'ENER TREK' logo with the text 'Powered by Frontier Associates'. The main content area has a green header with navigation links: 'EPE Home', 'RSC Home', 'HTR Home', 'C&I', and 'Contacts'. Below this is a blue header with 'Announcements' and 'Other SOP Programs in Texas'. The main content area is titled 'Application' and contains sections for 'Administrator Forms', '2008 Programs', and '2009 Programs'. Under 'Administrator Forms', it says 'Use the following links to access administrator forms.' Under '2008 Programs', there are links for '2008 Residential and Small Commercial' and '2008 Hard to Reach'. Under '2009 Programs', there is a link for '2009 Residential and Hard-to-Reach (Coming Soon)'. At the bottom of the main content area, it says 'Powered by Frontier Associates'.



El Paso Electric

LOGIN SCREEN - REGISTER AS A NEW USER



El Paso Electric

El Paso Electric's Texas Standard Offer Programs

El Paso Electric generates and distributes electricity through an interconnected system to approximately 320,000 customers in the Rio Grande Valley in West Texas and Southern New Mexico. In Texas, EPE will offer incentives to energy services contractors for projects producing electricity demand and energy savings.

Contractors may apply separately for projects targeting residential or small commercial (RSC), residential "Hard-to-Reach" (HTR), and large commercial and industrial (C&I) customers. In order to receive incentives under these programs, contractors must apply for and receive a Standard Offer Program Agreement under any of the following programs. Standard Offer Program Agreements are awarded on a first-come, first-served basis in accordance with program procedures described in the program manuals. EPE's online applications forms will be available beginning on December 13, 2006, and will begin accepting applications January 8, 2006 at 10:00 AM Mountain Time for the Large C&I Standard Offer Program and January 15, 2006 at 1:30 PM Mountain Time for the Residential and Small Commercial Standard Offer Program.

Login

User Name

Password


Login Help

- First time users, [click here to Register](#)
- Returning users enter User Name and Password.
- Forgot Your Password? [Click here to reset Password](#)
- [Click here to review On-line Registration Instructions](#)



El Paso Electric

REGISTRATION



El Paso Electric

Registration

Welcome to El Paso Electric Energy Efficiency Standard Offer Program Registration. If you are a new Customer, registration is your first step in participating in this Program.

User Name:

Password:

Confirm Password:

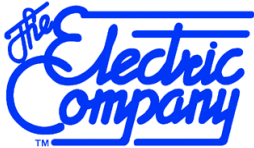
First Name:

Last Name:

Email:

Confirm Email:

Phone Number:



El Paso Electric

LOGIN



El Paso Electric

El Paso Electric's Texas Standard Offer Programs

El Paso Electric generates and distributes electricity through an interconnected system to approximately 320,000 customers in the Rio Grande Valley in West Texas and Southern New Mexico. In Texas, EPE will offer incentives to energy services contractors for projects producing electricity demand and energy savings.

Contractors may apply separately for projects targeting residential or small commercial (RSC), residential "Hard-to-Reach" (HTR), and large commercial and industrial (C&I) customers. In order to receive incentives under these programs, contractors must apply for and receive a Standard Offer Program Agreement under any of the following programs. Standard Offer Program Agreements are awarded on a first-come, first-served basis in accordance with program procedures described in the program manuals. EPE's online applications forms will be available beginning on December 13, 2006, and will begin accepting applications January 8, 2006 at 10:00 AM Mountain Time for the Large C&I Standard Offer Program and January 15, 2006 at 1:30 PM Mountain Time for the Residential and Small Commercial Standard Offer Program.

Login

User Name

Password

Login


Login Help

- First time users, [click here to Register](#)
- Returning users enter User Name and Password.
- Forgot Your Password? [Click here to reset Password](#)
- [Click here to review On-line Registration Instructions](#)



El Paso Electric

ACTIVATE ACCOUNT



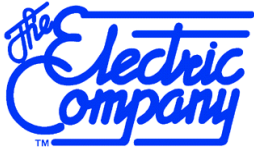
El Paso Electric

Activation Page

User Login Name:


Activation Code:

An activation code has been sent to your email. If you didn't receive an activation email, please contact the Program Manager to reset your account.



El Paso Electric

TAX ID




El Paso Electric

Sponsor Main

To find if **Sponsor Information** has been created please enter your sponsor SSN/company Tax ID in the box below and click 'Check Sponsor' Button.

Tax ID Number Sponsor SSN

PROFILE UPDATE



[Home](#) | [Settings](#) | [Sponsor Details](#) | [Help](#)

03/04/2009 | User One | [Sign Off](#)

Profile Update

Sponsor Company Profile

Check All that Apply: Women Owned Minority Owned Disabled Veteran Owned

Name of Remittance Company: *

(Enter Name as it should appear on contract)

Project Sponsor Name: *

Address 1: *

Address 2:

City / State / Zip: / TX / *

Tax ID Number: * Tax ID SSN

Parent Company:

Parent Company Tax ID Number: Tax ID SSN

Contact Title:

Contact Person: *

Company Phone 1: *

Company Phone 2:

Company FAX:

Website:

Company Email: *

* Indicates a required field

→



El Paso Electric

SPONSOR DETAILS

The Electric Company
El Paso Electric

Home Settings Sponsor Details Help 03/04/2009 User One | Sign Off

- Sponsor Profile
- Subcontractor Info **Profile Update**
- Affiliated Firms Info
- Qualification Documents

✓ Profile Updated Success

Sponsor Company Profile

Check All that Apply: Women Owned Minority Owned Disabled Veteran Owned

Name of Remittance Company: *
(Enter Name as it should appear on contract)

Project Sponsor Name: *

Address 1: *

Address 2:

City / State / Zip: / / *

Tax ID Number: * Tax ID SSN

Parent Company:

Parent Company Tax ID Number: Tax ID SSN

Contact Title:

Contact Person: *

Company Phone 1: *

Company Phone 2:

Company FAX:

Website:



El Paso Electric

SUBCONTRACTOR INFORMATION

Subcontractor Update

✓ Subcontractor information Updated Successfully.

Subcontractor Info

Click on Subcontractor Name to Edit

Subcontractor Name	First Name	Last Name	Phone	Email	Website
Sub1	test				
Sub2		test			
Sub3					

Subcontractor Name:

Tax ID Number: Tax ID SSN

Parent Company:

Parent Company Tax ID Number: Tax ID SSN

Address 1:

Address 2:

City / State / Zip: / TX

Contact Title:

Contact First Name:

Contact Last Name:

Company Phone 1:

Company Phone 2:

Company FAX:

Website:

Company Email:



El Paso Electric

AFFILIATED FIRMS

Affiliated Firms Update

Affiliated Firms Info

[Click on Affiliated Firm Name to Edit](#)

Affiliated Firm Name:

Tax ID Number:

 Tax ID SSN

Parent Company:

Parent Company TaxID Number:

 Tax ID SSN

Address 1:

Address 2:

City / State / Zip:

 / TX /

Contact Title:

Contact First Name:

Contact Last Name:

Company Phone 1:

Company Phone 2:

Company FAX:

Website:

Company Email:

Add New

Update

Remove



El Paso Electric

QUALIFICATION DOCUMENTS

Qualification Documents Update

Qualification Documents Info

Complete all required information and use this form to ensure that all required information has been submitted either through the Internet or through supplemental materials, as appropriate.

Qualification

Complete all required information and use this form to ensure that all required information has been submitted either through the Internet or through supplemental materials, as appropriate

Has project sponsor participated in any Texas utility standard offer program?

Yes No

If yes, please provide the following:

- . Utility name(s) and project completion date(s)
- . Contract amount(s)
- . Project contact(s)

Statement of technical and managerial capabilities and experience (500 word maximum): (required field)

Evidence that Project Sponsor and its Sub-Contractors possess all applicable licenses. Evidence includes a list of all applicable licenses, issuing agencies and license numbers. (required field)



El Paso Electric

Go to Home Screen

The screenshot shows the El Paso Electric website interface. At the top left is the company logo. Below it is a navigation bar with links for Home, Settings, Sponsor Details, and Help. The date 03/04/2009 and a Sign Off link are visible on the right. A green checkmark and message indicate that project description answers were updated successfully. The main content area is titled 'Qualification Documents Update' and includes a section for 'Qualification Documents Info' with instructions to complete required information. Below this is a 'Qualifications' section with a text area for a 500-word statement of technical and managerial capabilities. Further down are two reference sections, 'Reference 1' and 'Reference 2', each with a text area for project descriptions and contact information. An orange arrow points to the 'Home' link in the navigation bar.



El Paso Electric

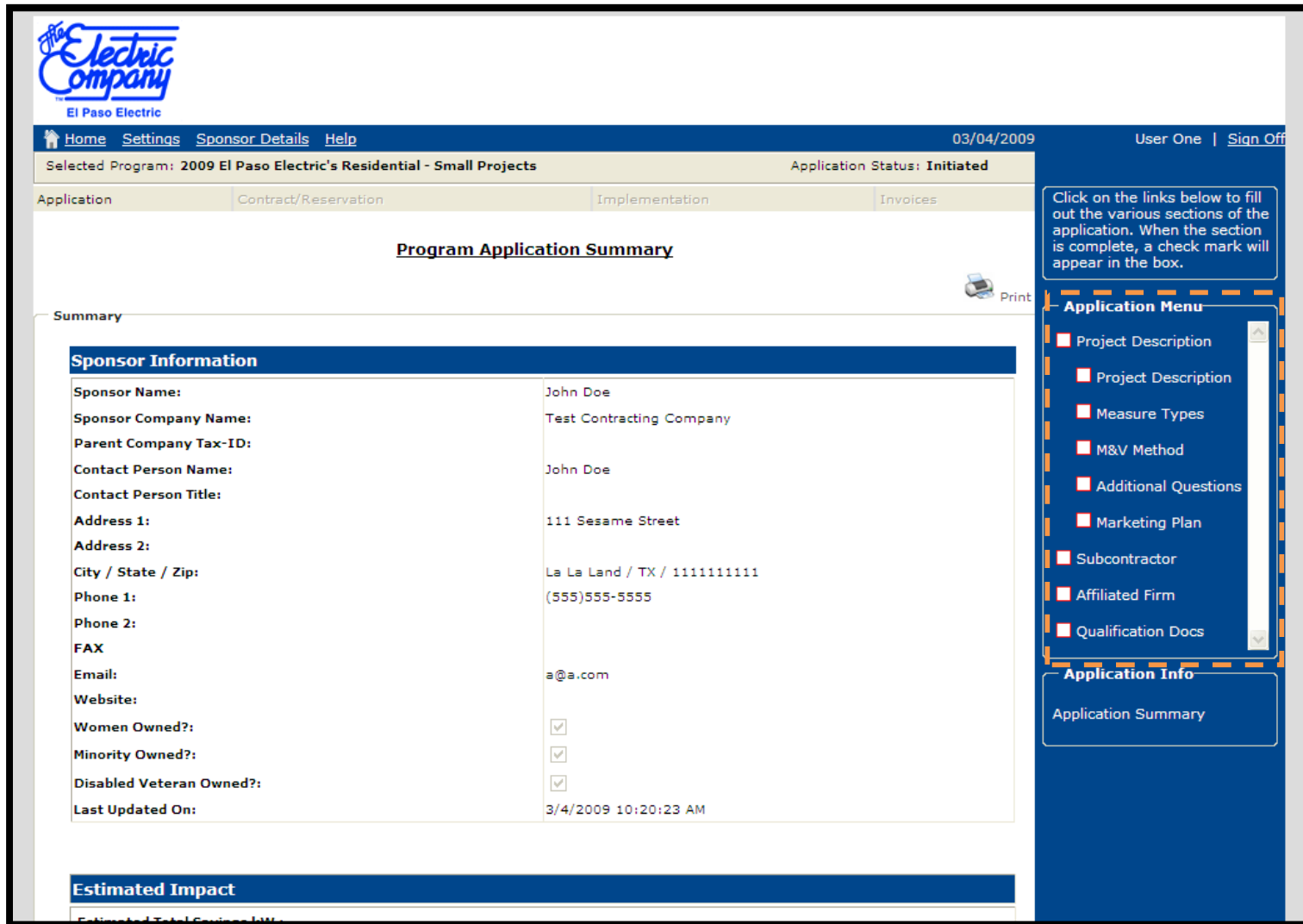
HOME - LIST OF SOP PROGRAMS

Available Programs for the Year 2009

- Please fill out Sponsor Details on top menu first before creating an application
- One sponsor can submit one application into one program.
- Click On Program Type to see Program Introduction and Manual.
- Click On the Sponsor Application Link to Create/Edit Application.

Program Type	Sponsor Application	Status	Program Submission Date
2009 El Paso Electric's Residential - Small Projects	Create Application	Not Initiated Yet	11/21/2008 10:00:00 AM
2009 El Paso Electric's Hard-to-Reach - Small Projects	Create Application	Not Initiated Yet	11/21/2008 10:00:00 AM

PROGRAM APPLICATION SUMMARY



The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. A navigation bar includes links for Home, Settings, Sponsor Details, and Help, along with the date 03/04/2009 and user information 'User One | Sign Off'. The main content area is titled 'Program Application Summary' and includes a 'Print' icon. Below this is a 'Summary' section with a 'Sponsor Information' table. To the right of the main content is a blue sidebar with an 'Application Menu' containing a list of application sections, each with a red square checkbox. Below the menu is an 'Application Info' section with a button labeled 'Application Summary'.

Sponsor Information	
Sponsor Name:	John Doe
Sponsor Company Name:	Test Contracting Company
Parent Company Tax-ID:	
Contact Person Name:	John Doe
Contact Person Title:	
Address 1:	111 Sesame Street
Address 2:	
City / State / Zip:	La La Land / TX / 1111111111
Phone 1:	(555)555-5555
Phone 2:	
FAX:	
Email:	a@a.com
Website:	
Women Owned?:	<input checked="" type="checkbox"/>
Minority Owned?:	<input checked="" type="checkbox"/>
Disabled Veteran Owned?:	<input checked="" type="checkbox"/>
Last Updated On:	3/4/2009 10:20:23 AM

- Project Description
- Project Description
- Measure Types
- M&V Method
- Additional Questions
- Marketing Plan
- Subcontractor
- Affiliated Firm
- Qualification Docs

Application Info

Application Summary



El Paso Electric

PROJECT DESCRIPTION

The screenshot shows a web application interface for 'The Electric Company El Paso Electric'. The main content area is titled 'Project Description' and contains a text box for describing the project. A blue sidebar on the right contains an 'Application Menu' with a list of sections, each with a red square checkbox. An orange arrow points from the 'Project Description' section in the menu to the text box in the main content area. Below the text box is an 'Update Project Description' button. The top navigation bar includes links for Home, Settings, Sponsor Details, and Help, along with the date 03/04/2009 and user information 'User One | Sign Off'. The selected program is '2009 El Paso Electric's Residential - Small Projects' and the application status is 'Initiated'.

Project Description

Briefly describe the proposed project, including target customers, end-uses, and basic marketing approach.

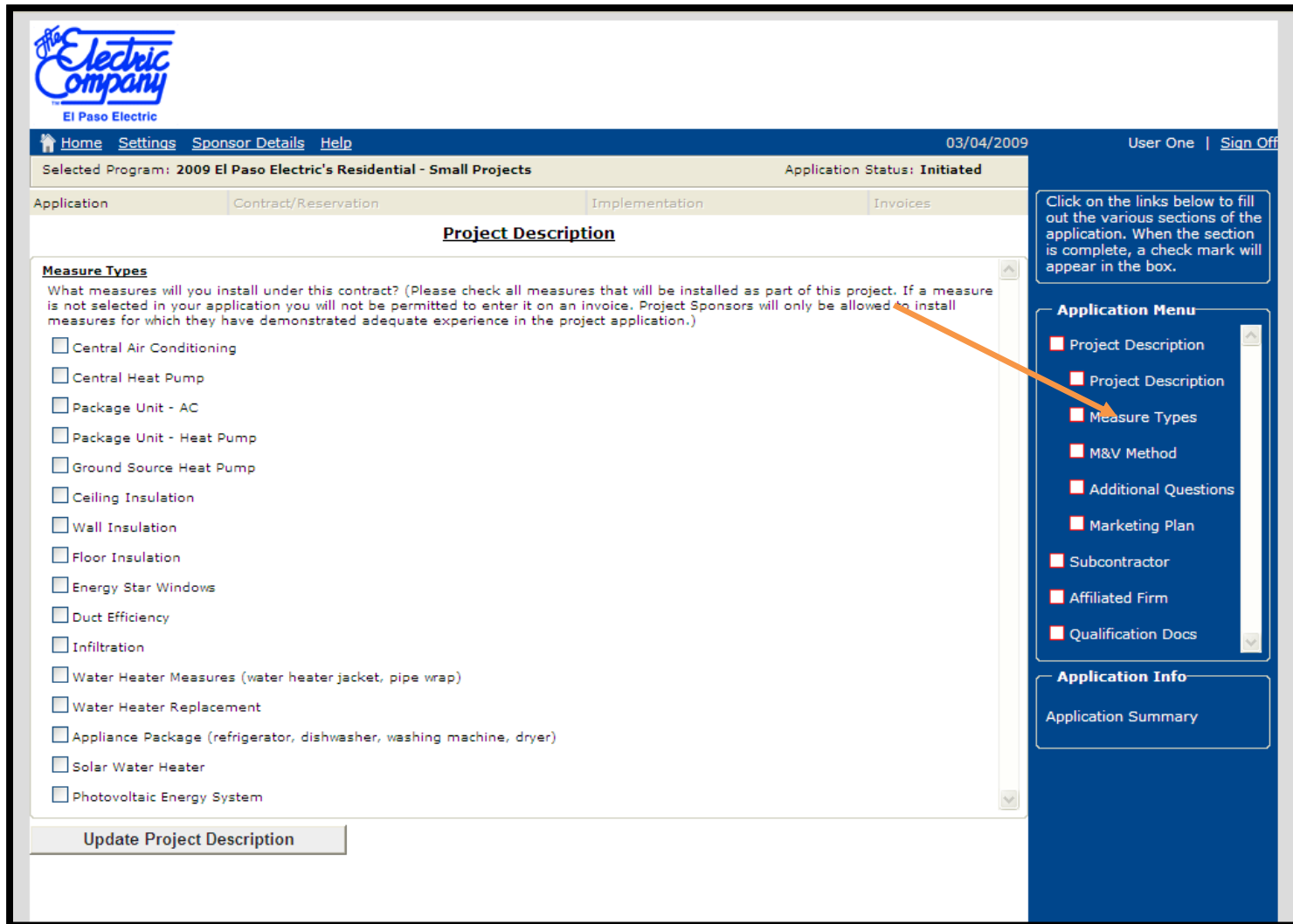
Application Menu

- Project Description
- Project Description
- Measure Types
- M&V Method
- Additional Questions
- Marketing Plan
- Subcontractor
- Affiliated Firm
- Qualification Docs

Application Info

Application Summary

MEASURE TYPES



The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. The navigation bar includes links for Home, Settings, Sponsor Details, and Help. The current date is 03/04/2009, and the user is identified as User One. The selected program is '2009 El Paso Electric's Residential - Small Projects' with an application status of 'Initiated'. The main content area is titled 'Project Description' and contains a 'Measure Types' section. This section includes a text box with instructions and a list of 18 measure types, each with an unchecked checkbox. An orange arrow points from the 'Measure Types' link in the 'Application Menu' on the right sidebar to the 'Measure Types' section in the main content area. The sidebar also contains an 'Application Info' section with a link to 'Application Summary'.

Measure Types

What measures will you install under this contract? (Please check all measures that will be installed as part of this project. If a measure is not selected in your application you will not be permitted to enter it on an invoice. Project Sponsors will only be allowed to install measures for which they have demonstrated adequate experience in the project application.)

- Central Air Conditioning
- Central Heat Pump
- Package Unit - AC
- Package Unit - Heat Pump
- Ground Source Heat Pump
- Ceiling Insulation
- Wall Insulation
- Floor Insulation
- Energy Star Windows
- Duct Efficiency
- Infiltration
- Water Heater Measures (water heater jacket, pipe wrap)
- Water Heater Replacement
- Appliance Package (refrigerator, dishwasher, washing machine, dryer)
- Solar Water Heater
- Photovoltaic Energy System

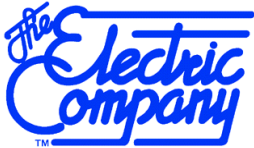
Application Menu

- Project Description
- Project Description
- Measure Types
- M&V Method
- Additional Questions
- Marketing Plan
- Subcontractor
- Affiliated Firm
- Qualification Docs

Application Info

Application Summary

Update Project Description



El Paso Electric

M&V METHOD

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. Below it is a navigation bar with links for Home, Settings, Sponsor Details, and Help. The current date is 03/04/2009, and the user is logged in as User One. The selected program is "2009 El Paso Electric's Residential - Small Projects" and the application status is "Initiated".

The main content area is titled "Project Description" and contains a section for "M&V Method". The instructions state: "State the method of M&V (Check all that apply.) * M&V plans must be submitted by email to the Program Administrator within 24 hours of submitting the internet application". There are three checkboxes: "Deemed Savings", "Simplified M & V", and "Measured Savings", all of which are currently unchecked. Below the checkboxes is an "Update Project Description" button.

On the right side of the application, there is an "Application Menu" with a list of sections: Project Description, Project Description, Measure Types, M&V Method, Additional Questions, Marketing Plan, Subcontractor, Affiliated Firm, and Qualification Docs. An orange arrow points from the "M&V Method" link in the menu to the "M&V Method" section in the main content area. Below the menu is an "Application Info" section with a link for "Application Summary".



El Paso Electric

ADDITIONAL QUESTIONS

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. A navigation bar includes 'Home', 'Settings', 'Sponsor Details', and 'Help'. The date '03/04/2009' and user information 'User One | Sign Off' are on the right. Below the navigation bar, the 'Selected Program' is '2009 El Paso Electric's Residential - Small Projects' and the 'Application Status' is 'Initiated'. A tabbed interface shows 'Application' as the active tab, with other tabs for 'Contract/Reservation', 'Implementation', and 'Invoices'. The main content area is titled 'Project Description' and contains the 'Additional Questions' section. This section includes two checkboxes for 'Project Sponsor' and 'Subcontractor', a text area for describing the experience of the sponsor or subcontractor, radio buttons for 'Yes' or 'No' to a question about Texas utility standard offer programs, and another text area for providing details of recent contracts. A right-hand sidebar contains an 'Application Menu' with a list of sections: Project Description, Measure Types, M&V Method, Additional Questions, Marketing Plan, Subcontractor, Affiliated Firm, and Qualification Docs. An orange arrow points from the 'Additional Questions' menu item to the corresponding section in the main content area. Below the menu is an 'Application Info' section with a link for 'Application Summary'.

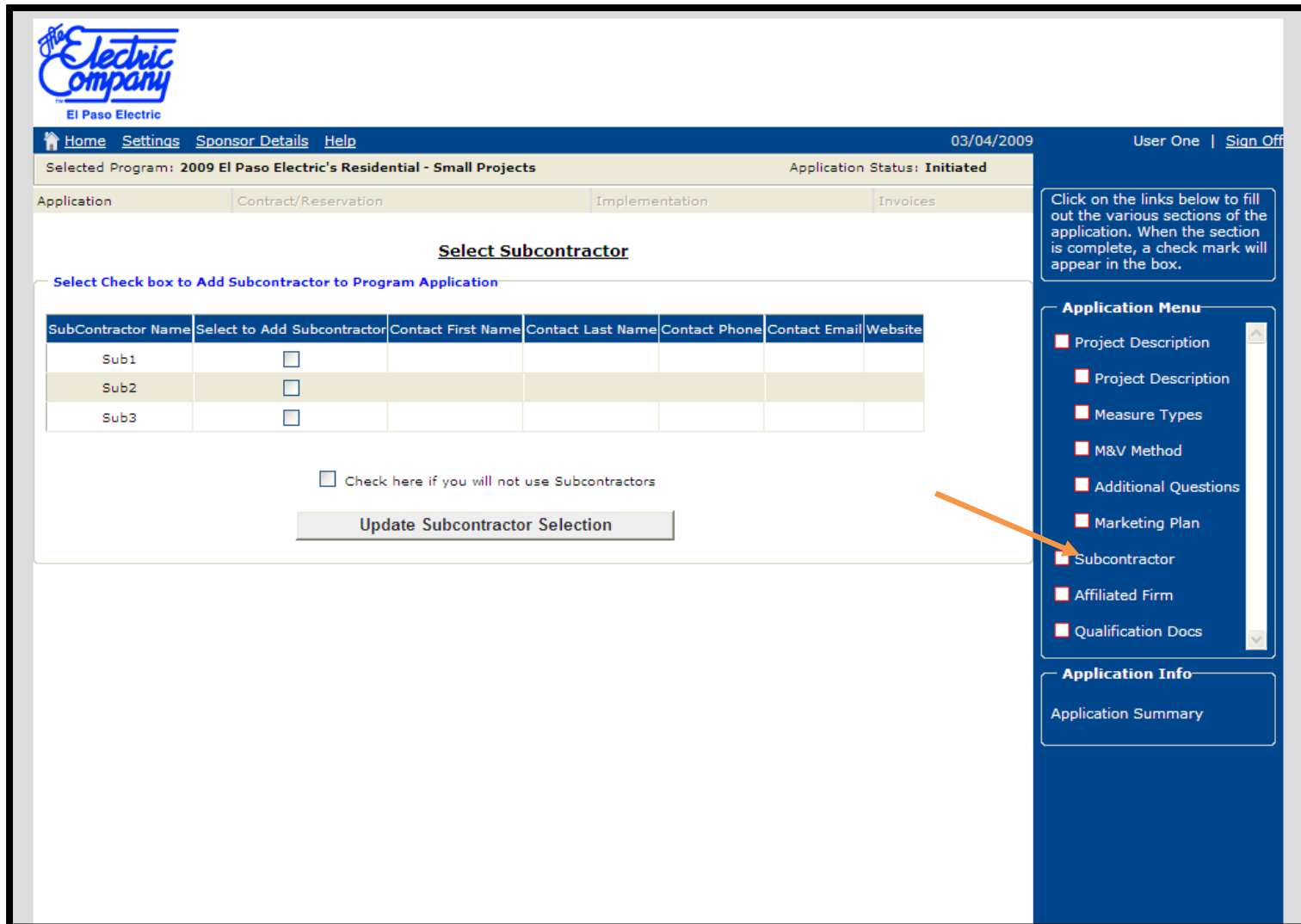


El Paso Electric

MARKETING PLAN

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. Below it is a navigation bar with links for Home, Settings, Sponsor Details, and Help. The date 03/04/2009 and user information 'User One | Sign Off' are displayed on the right. The main content area is titled 'Project Description' and contains two text input fields: 'Targeted customers: (required field)' and 'Previous successful projects utilizing similar marketing methods: (required field)'. A 'Marketing Plan' section header is visible above the first field. A blue sidebar on the right contains an 'Application Menu' with a list of items: Project Description, Project Description, Measure Types, M&V Method, Additional Questions, Marketing Plan, Subcontractor, Affiliated Firm, and Qualification Docs. An orange arrow points from the 'Marketing Plan' item in the sidebar to the 'Marketing Plan' section in the main content area. Below the sidebar is an 'Application Info' section with a link for 'Application Summary'. At the bottom of the main content area is a button labeled 'Update Project Description'.

SELECT SUBCONTRACTORS



The screenshot shows a web application interface for 'The Electric Company' (El Paso Electric). The page title is 'SELECT SUBCONTRACTORS'. The interface includes a navigation menu with 'Home', 'Settings', 'Sponsor Details', and 'Help'. The current date is '03/04/2009' and the user is 'User One'. The selected program is '2009 El Paso Electric's Residential - Small Projects' and the application status is 'Initiated'. The main content area is titled 'Select Subcontractor' and contains a table with columns for 'SubContractor Name', 'Select to Add Subcontractor', 'Contact First Name', 'Contact Last Name', 'Contact Phone', 'Contact Email', and 'Website'. Below the table is a checkbox labeled 'Check here if you will not use Subcontractors' and an 'Update Subcontractor Selection' button. A right-hand sidebar contains an 'Application Menu' with a scrollable list of sections: Project Description, Project Description, Measure Types, M&V Method, Additional Questions, Marketing Plan, Subcontractor, Affiliated Firm, and Qualification Docs. An orange arrow points to the 'Subcontractor' item in the menu. Below the menu is an 'Application Info' section with a link for 'Application Summary'. A text box at the top right of the sidebar provides instructions: 'Click on the links below to fill out the various sections of the application. When the section is complete, a check mark will appear in the box.'



El Paso Electric

SELECT AFFILIATE FIRMS

The Electric Company
El Paso Electric

Home Settings Sponsor Details Help 03/04/2009 User One | Sign Off

Selected Program: 2009 El Paso Electric's Residential - Small Projects Application Status: Initiated

Application Contract/Reservation Implementation Invoices

Select Affiliated Firms

Select Check box to Add Affiliated Firm to Program Application

Affiliated Firm Name	Select To Add Affiliated Firm	Contact First Name	Contact Last Name	Contact Phone	Contact Email	Website
Firm1	<input type="checkbox"/>					
Firm2	<input type="checkbox"/>					
Firm3	<input type="checkbox"/>					

If you have **NO Affiliated Firm**, you must check the following box before submitting your application.

I have read and understand the PUCT-approved definition of an affiliate firm (see the SOP Manual). Applicant has no affiliate firm relationships that would qualify under this definition.

Update Affiliated Firms Selection

Click on the links below to fill out the various sections of the application. When the section is complete, a check mark will appear in the box.

Application Menu

- Project Description
- Project Description
- Measure Types
- M&V Method
- Additional Questions
- Marketing Plan
- Subcontractor
- Affiliated Firm**
- Qualification Docs


Application Info

Application Summary



El Paso Electric

COMPLETE QUALIFICATION DOCS



El Paso Electric

[Home](#) [Settings](#) [Sponsor Details](#) [Help](#) 03/04/2009 User One | [Sign Off](#)

Qualification Documents Update

Qualification Documents Info
Complete all required information and use this form to ensure that all required information has been submitted either through the Internet or through supplemental materials, as appropriate.

Qualifications
Please provide the following information and submit required hardcopy information within seven days of Internet Application:
Statement of technical and managerial capabilities and experience (500 word maximum):

Test

Descriptions and references (at least three) for comparable projects, including information about the year the project was undertaken, the services provided, and the estimated and actual performance of the energy-efficiency equipment. Provide a contact name, title, address and phone number for each reference.

Reference 1:

Test

Reference 2:

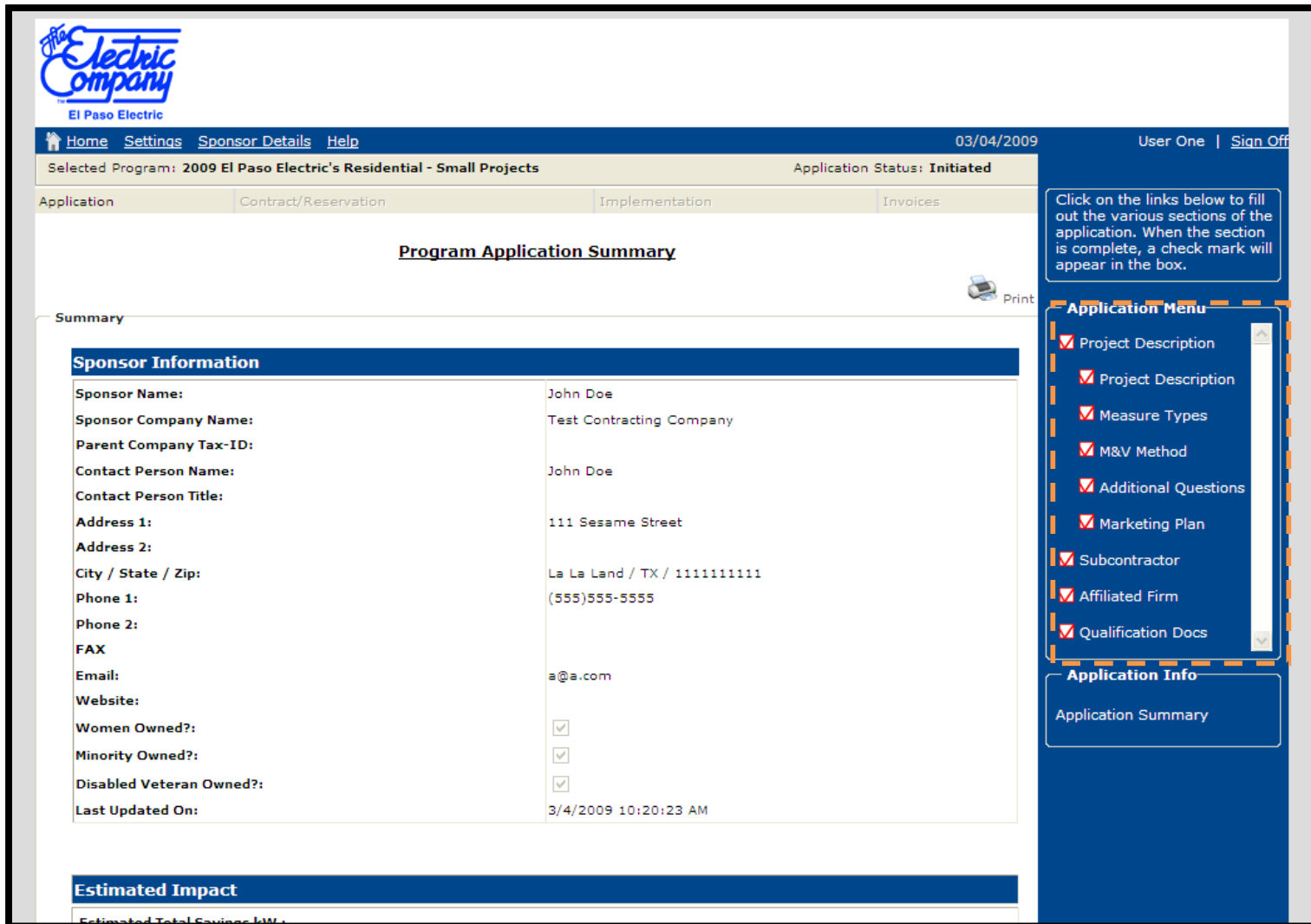
Test

Reference 3:

Test

Please enter 'None' if there is no answer

APPLICATION COMPLETE



Program Application Summary

Summary

Sponsor Information	
Sponsor Name:	John Doe
Sponsor Company Name:	Test Contracting Company
Parent Company Tax-ID:	
Contact Person Name:	John Doe
Contact Person Title:	
Address 1:	111 Sesame Street
Address 2:	
City / State / Zip:	La La Land / TX / 1111111111
Phone 1:	(555)555-5555
Phone 2:	
FAX:	
Email:	a@a.com
Website:	
Women Owned?:	<input checked="" type="checkbox"/>
Minority Owned?:	<input checked="" type="checkbox"/>
Disabled Veteran Owned?:	<input checked="" type="checkbox"/>
Last Updated On:	3/4/2009 10:20:23 AM

Application Menu

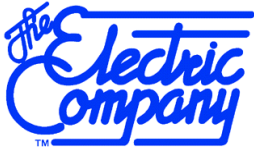
- Project Description
- Project Description
- Measure Types
- M&V Method
- Additional Questions
- Marketing Plan
- Subcontractor
- Affiliated Firm
- Qualification Docs

Application Info

Application Summary

Estimated Impact

Estimated Total Savings (kW):



El Paso Electric

SUBMISSION DAY

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. Below it is a navigation menu with links for Home, Settings, Sponsor Details, and Help. The date 03/04/2009 and the user name User One are displayed in the top right. The main content area is titled "Available Programs for the Year 2009" and contains a list of instructions:

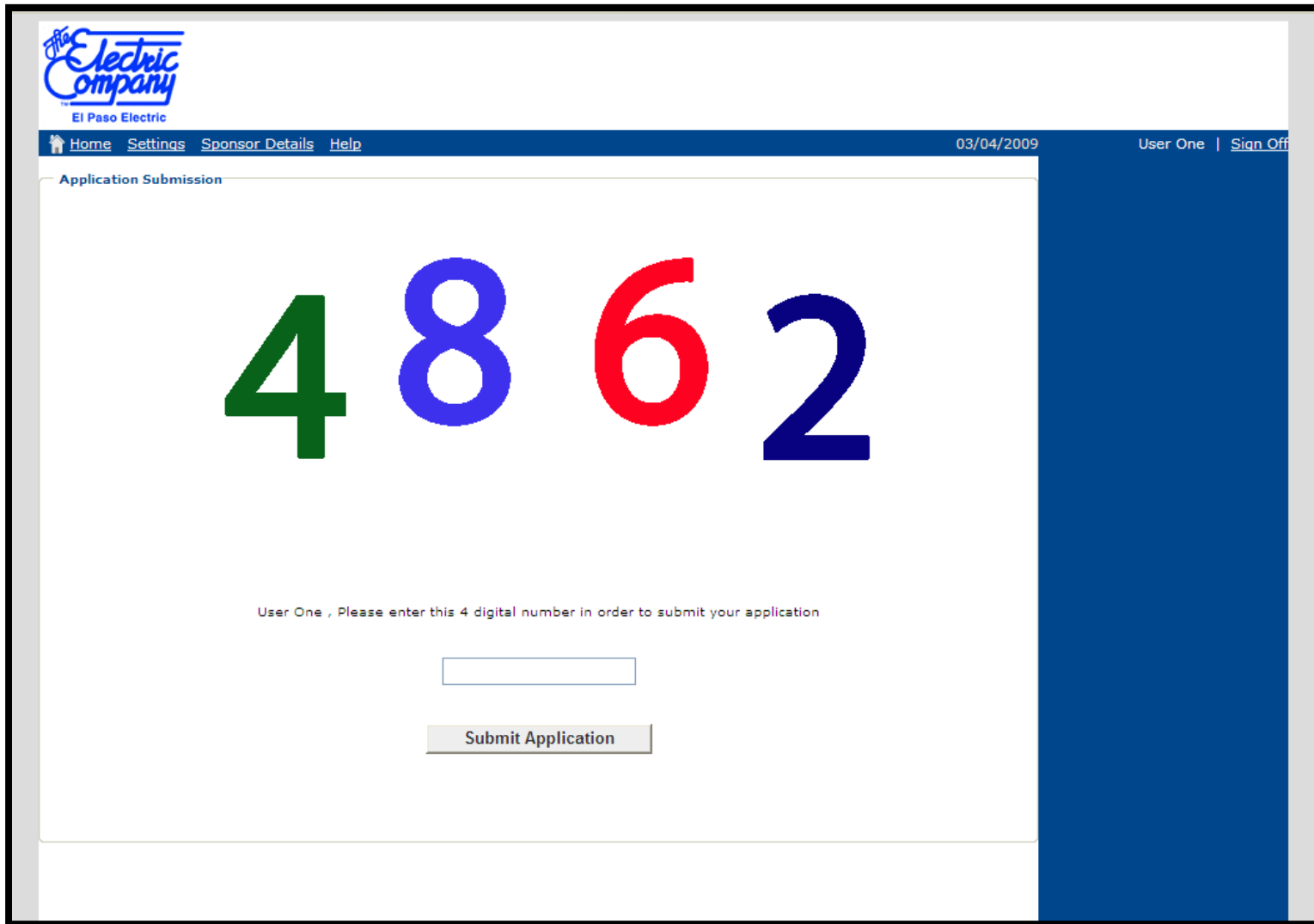
- Please fill out Sponsor Details on top menu first before creating an application
- One sponsor can submit one application into one program.
- Click On Program Type to see Program Introduction and Manual.
- Click On the Sponsor Application Link to Create/Edit Application.

Below the instructions is a table with the following data:

Program Type	Sponsor Application	Status	Program Submission Date	
2009 El Paso Electric's Residential - Small Projects	Edit Application	Initiated @3/4/2009	11/21/2008 10:00:00 AM	Ready to Submit
2009 El Paso Electric's Hard-to-Reach - Small Projects	Create Application	Not Initiated Yet	11/21/2008 10:00:00 AM	

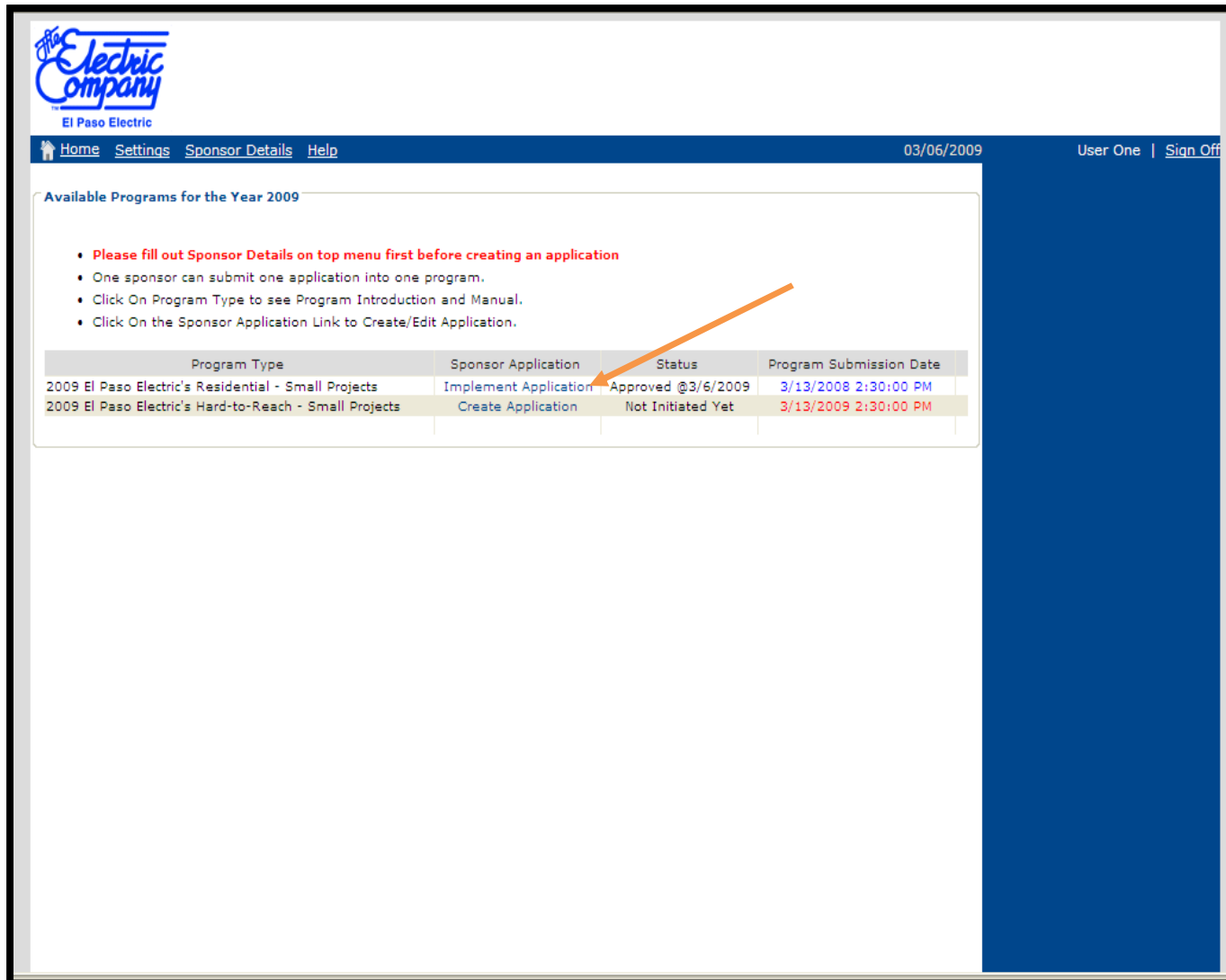
An orange arrow points to the "Ready to Submit" button in the first row of the table.

SUBMIT AN APPLICATION



The screenshot shows a web application interface for submitting an application. At the top left is the 'The Electric Company' logo and 'El Paso Electric'. A navigation bar contains links for 'Home', 'Settings', 'Sponsor Details', and 'Help'. The date '03/04/2009' and user information 'User One | Sign Off' are displayed on the right. The main content area is titled 'Application Submission' and features a large, colorful 4-digit number '4862' (4 is green, 8 is blue, 6 is red, 2 is dark blue). Below the number, a message reads: 'User One , Please enter this 4 digital number in order to submit your application'. There is an empty text input field and a 'Submit Application' button.

BEGINNING THE IMPLEMENTATION PROCESS



El Paso Electric

Home Settings Sponsor Details Help 03/06/2009 User One | Sign Off

Available Programs for the Year 2009

- Please fill out Sponsor Details on top menu first before creating an application
- One sponsor can submit one application into one program.
- Click On Program Type to see Program Introduction and Manual.
- Click On the Sponsor Application Link to Create/Edit Application.

Program Type	Sponsor Application	Status	Program Submission Date
2009 El Paso Electric's Residential - Small Projects	Implement Application	Approved @3/6/2009	3/13/2008 2:30:00 PM
2009 El Paso Electric's Hard-to-Reach - Small Projects	Create Application	Not Initiated Yet	3/13/2009 2:30:00 PM



El Paso Electric

Implementation Page

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. A navigation bar includes links for Home, Settings, Sponsor Details, and Help, along with the date 03/06/2009 and user information 'User One | Sign Off'. The main content area displays 'Selected Program: 2009 El Paso Electric's Residential - Small Projects' and 'Application Status: Approved'. Below this is a tabbed interface with 'Implementation' selected. A sidebar on the right lists tasks: 'Review Work Schedule', 'Review Customer Info', and 'Review Installation Info'. The main content area has buttons for 'Review Customer Information', 'Review Template Information', and 'Add/Edit Customer Information'. A filter section shows 'All | Approved | Pending | Initiated'. A box titled 'Review Single Family/Mobile Home Customers' contains the message 'No records exist in the selected list.'



El Paso Electric

Make a Reservation

Program Budget : \$149,576.00
Total Funds Reserved : \$5,000.00 (approximate)
Program Funds Available : \$144,576.00 (approximate)

Contract Requested Date	Incentive Requested	Incentive Approved	Incentive Used	Reservation Due Date	Status
2/25/2009 1:18:18 AM	\$0.00	\$0.00	\$0.00	04/11/2009	Pending


New Reservation

New Incentive Amount:

Please input this 4-digit number:

0851

WORK SCHEDULE



[Home](#) | [Settings](#) | [Sponsor Details](#) | [Help](#)

03/09/2009 | User One | [Sign Off](#)

Selected Program: **2009 El Paso Electric's Residential - Small Projects** Application Status: **Approved**

Application
Contract/Reservation
Implementation
Invoices

Review Work Schedule List | Add/Edit Work Schedule Detail

Premise Number:

Meter Number:

Customer First Name: *

Customer Last Name: *

Phone 1: *

Phone 2:

Email:

Address: *

Apt#:

City / State / Zip: * / TX * / *

Heating Type: *

Work Schedule Information

Contact Person Name: *

Contact Person Phone: *

Work Schedule Start Date:

Work Schedule End Date:

Time the crew will be onsite:

Sponsor Notes:

Add New Work Schedule
Save Work Schedule Information
Cancel the work

Implementation

- Review Work Schedule
- Review Customer Info
- Review Installation Info

Add / Edit Customer Information

Home Settings Sponsor Details Help 03/10/2009 User One Sign Off

Selected Program: 2009 El Paso Electric's Residential - Small Projects Application Status: **Approved**

Application Contract/Reservation Implementation Invoices

Review Customer Information Review Template Information **Add/Edit Customer Information**

Implementation
 - Review Work Schedule
 - **Review Customer Info**
 - Review Installation Info

Customers Info

Status: Initiated

Group: Single Family
 Multi Family
 Mobile Home

Premise Number: TX003000009 *

Meter Number:

Customer First Name: *

Customer Last Name: *

Phone 1: *

Phone 2:

Email:

Address: 6131 WESTSIDE DR *

Apt#:

City / State / Zip: EL PASO * / TX * / 79932

* **Lookup** ←

County: EL PASO *

Heating Type: Gas *

Sponsor Notes:

Installations

(AC) Air Conditioning
 (DH) Water Heater Measures
 (FI) Floor Insulation
 (IN) Infiltration
 (PH) Package Heat Pump
 (WI) Wall Insulation

Add New Save Send Approval Request Remove

ADDING A MULTI-FAMILY CUSTOMER

Selected Program: 2009 El Paso Electric's Residential - Small Projects Application Status: **Approved**

Application Contract/Reservation Implementation Invoices

Review Customer Information Review Template Information **Add/Edit Customer Information**

Implementation

- Review Work Schedule
- **Review Customer Info**
- Review Installation Info

Customers Info

Status: Initiated

Group: Single Family
 Multi Family
 Mobile Home

Premise Number: *

Meter Number:

Template Name: *

Work Units: *

Incentive Estimated: *

Phone 1: *

Phone 2:

Email:

Address: *

Apt#:

City / State / Zip: * / TX * / *

County: *

Heating Type: Gas *

Sponsor Notes:

Installations

(AC) Air Conditioning

(DH) Water Heater Measures

(FI) Floor Insulation

(IN) Infiltration

(PH) Package Heat Pump

(WI) Wall Insulation



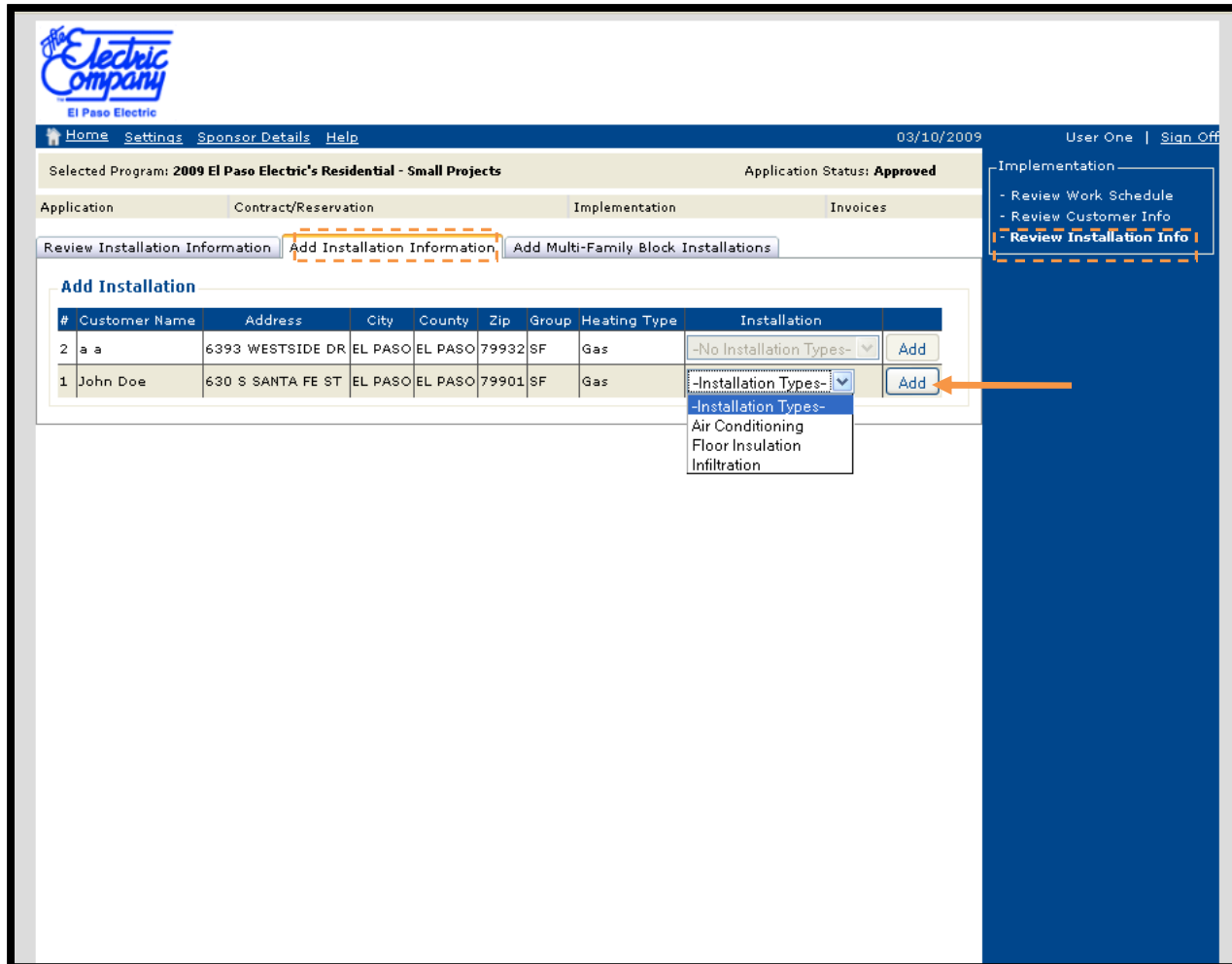
El Paso Electric

REVIEW CUSTOMERS

The screenshot shows a web application interface for El Paso Electric. At the top left is the company logo. Below it is a navigation menu with links for Home, Settings, Sponsor Details, and Help. The current date is 03/09/2009, and the user is identified as User One. The main content area displays the 'Selected Program: 2009 El Paso Electric's Residential - Small Projects' with an 'Application Status: Approved'. There are four tabs: Application, Contract/Reservation, Implementation, and Invoices. The 'Application' tab is active, showing three buttons: 'Review Customer Information', 'Review Template Information', and 'Add/Edit Customer Information'. Below the buttons are filters for 'All', 'Approved', 'Pending', and 'Initiated'. A section titled 'Review Single Family/Mobile Home Customers' contains a table with the following data:

Cust #	Customer Name	Group	Status	Address	Unit	County	Phone #
1	John Doe	SF	Initiated	630 S SANTA FE ST	LAMP	EL PASO	(555)555-5555
1							

ADD SINGLE FAMILY OR MOBILE HOME INSTALLATION



Home Settings Sponsor Details Help 03/10/2009 User One | Sign Off

Selected Program: 2009 El Paso Electric's Residential - Small Projects Application Status: **Approved**

Application Contract/Reservation Implementation Invoices

Review Installation Information **Add Installation Information** Add Multi-Family Block Installations

Add Installation

#	Customer Name	Address	City	County	Zip	Group	Heating Type	Installation	
2	a a	6393 WESTSIDE DR	EL PASO	EL PASO	79932	SF	Gas	-No Installation Types-	Add
1	John Doe	630 S SANTA FE ST	EL PASO	EL PASO	79901	SF	Gas	-Installation Types-	Add

Implementation

- Review Work Schedule
- Review Customer Info
- Review Installation Info**

-Installation Types-

- Air Conditioning
- Floor Insulation
- Infiltration

Installation Form

El Paso Electric
03/10/2009
User One | Sign Off

Home Settings Sponsor Details Help
Selected Program: 2009 El Paso Electric's Residential - Small Projects
Application Status: **Approved**

Application
Contract/Reservation
Implementation
Invoices

Add Installation

Implementation
 - Review Work Schedule
 - Review Customer Info
 - Review Installation Info

Customer Name: John Doe
Customer County: EL PASO
Heating Type: SF

Customer Installation Report Form - Air Conditioning

Data Input

ARI Reference #:

Unit Size:

SEER:

Condenser Information

Condenser Brand Name:

Condenser Model #:

Condenser Serial #:

Coil Information

Coil Brand Name:

Coil Model #:

Coil Serial #:

TDR (Time Delay Relay): Yes No

TXV (Expansion Value): Yes No

Furnace Information

Furnace Model #:

Please add any additional descriptions that would assist inspectors

Notes:

Savings And Incentive

Savings - kW:

Savings - kWh:

Incentive:

ADD MULTI-FAMILY INSTALLATIONS

Application Contract/Reservation Implementation Invoices

Review Installation Information Add Installation Information **Add Multi-Family Block Installations**

Review Installation Info

Template Selection

Template Information	Approved Installations
<input checked="" type="radio"/> Name: Test Template Address: 16026 CRAIGHURST DR City: HOUSTON County: Harris Zip: 77059 Heating Type: Gas	<input type="checkbox"/> Air Conditioning <input type="checkbox"/> Appliance Package <input type="checkbox"/> CFL Measures <input type="checkbox"/> Ceiling Insulation <input type="checkbox"/> Water Heater Measures <input type="checkbox"/> Energy Star Windows

Create blocks of Multi-Family Installations



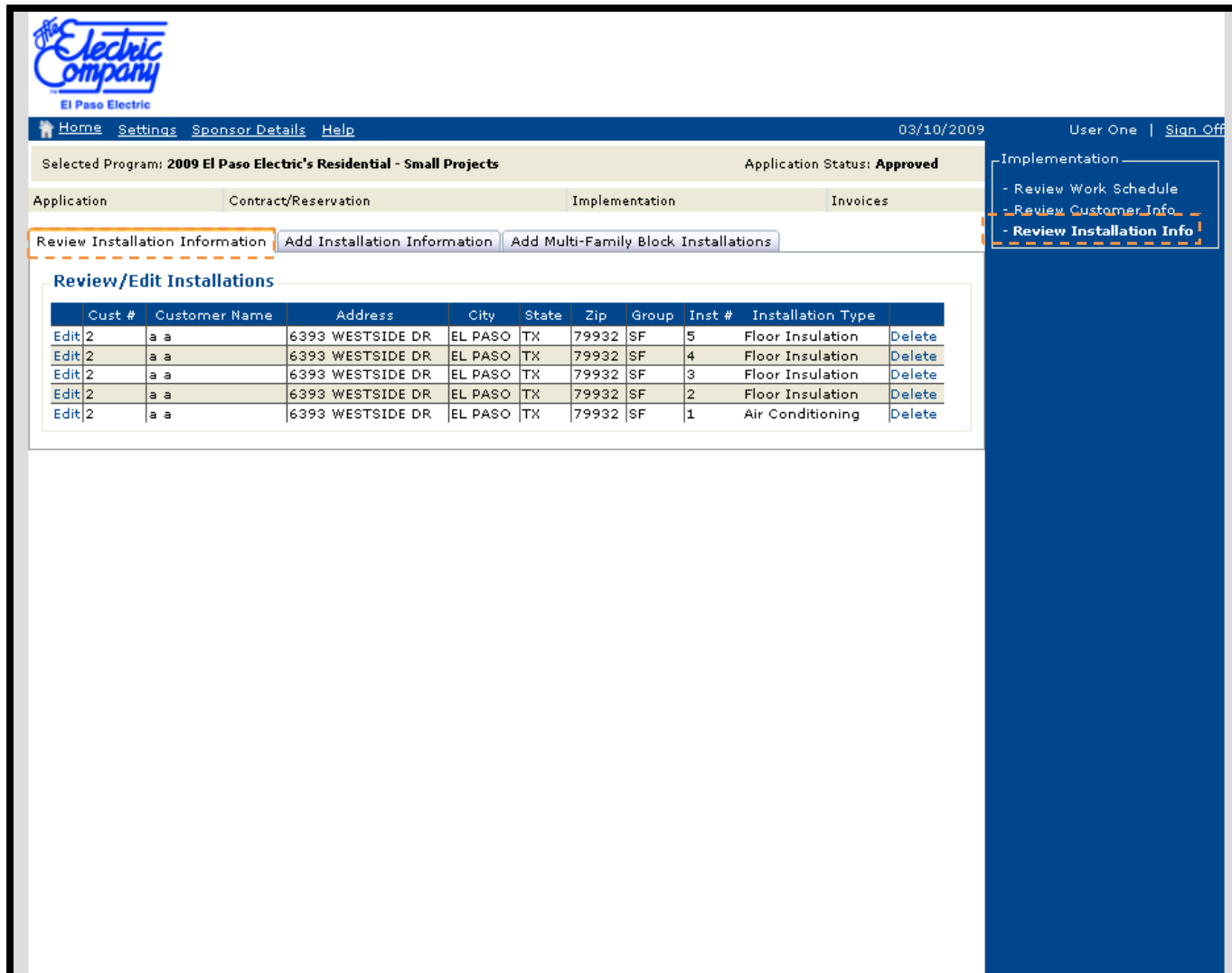
El Paso Electric

ADD MULTI-FAMILY CUSTOMERS

Application	Contract/Reservation	Implementation	Invoices
Customer			
Template Details			
Template Name:	Test Template	Account No:	1008901017631618155100
Address:	16026 CRAIGHURST DR	City/Zip:	HOUSTON / 77059
County:	Harris	Heating Type:	Gas
Customer Details			
Unit #:	<input type="text"/>		
First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Phone #:	<input type="text"/>	Email:	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Add New Customer"/> <input type="button" value="Back to Installation"/>			

- Review Work Schedule
- Review Customer Info
- **Review Installation Info**

REVIEW AND EDIT INSTALLATIONS



The screenshot displays the 'Review and Edit Installations' page within the El Paso Electric system. The page includes a navigation menu, a status bar, and a table of installation records.

Navigation: Home, Settings, Sponsor Details, Help

Status: 03/10/2009, User One | Sign Off

Selected Program: 2009 El Paso Electric's Residential - Small Projects

Application Status: Approved

Implementation Menu:

- Review Work Schedule
- Review Customer Info
- Review Installation Info

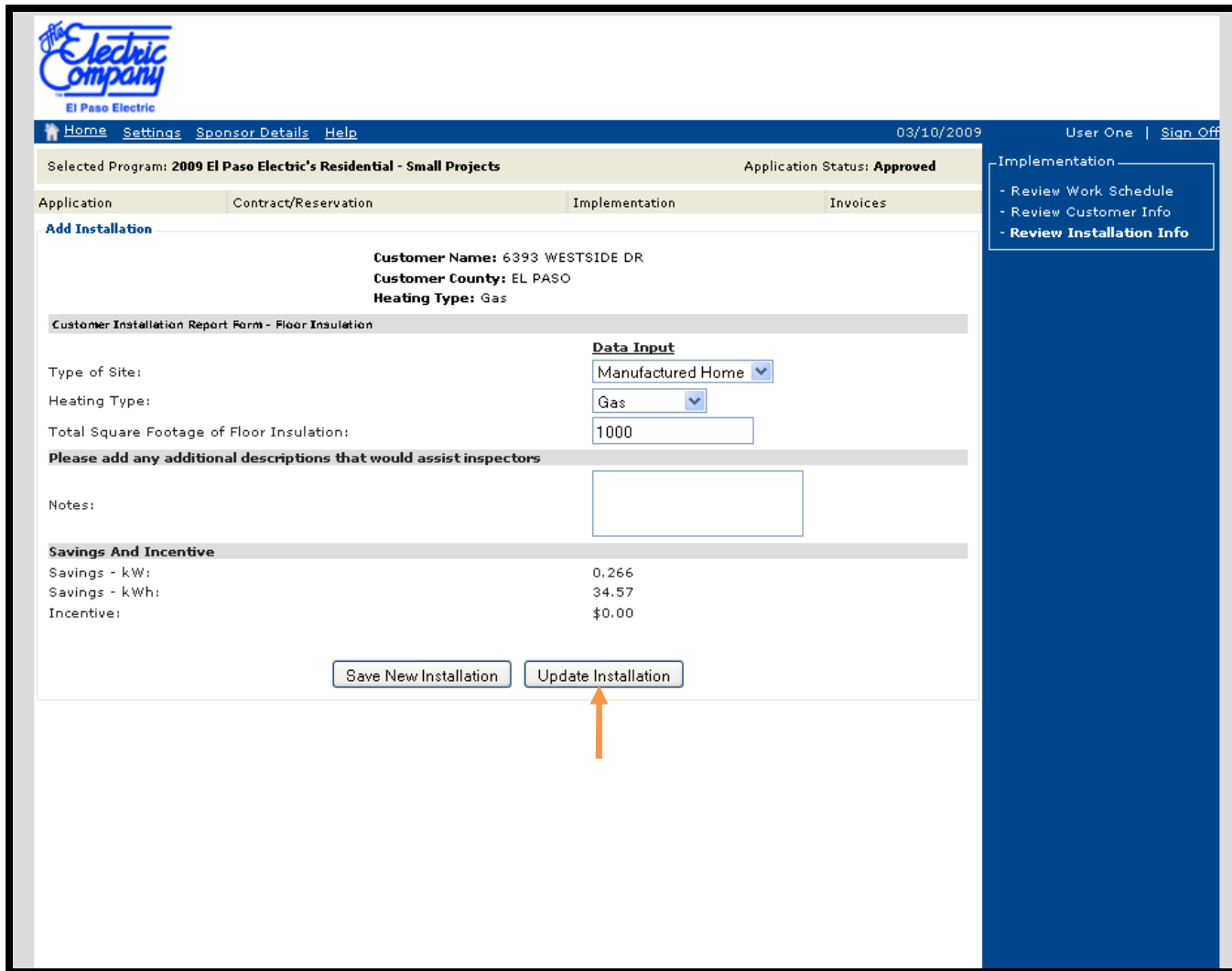
Application Tabs: Application, Contract/Reservation, Implementation, Invoices

Buttons: Review Installation Information, Add Installation Information, Add Multi-Family Block Installations

Review/Edit Installations Table:

	Cust #	Customer Name	Address	City	State	Zip	Group	Inst #	Installation Type	
Edit	2	a a	6393 WESTSIDE DR	EL PASO	TX	79932	SF	5	Floor Insulation	Delete
Edit	2	a a	6393 WESTSIDE DR	EL PASO	TX	79932	SF	4	Floor Insulation	Delete
Edit	2	a a	6393 WESTSIDE DR	EL PASO	TX	79932	SF	3	Floor Insulation	Delete
Edit	2	a a	6393 WESTSIDE DR	EL PASO	TX	79932	SF	2	Floor Insulation	Delete
Edit	2	a a	6393 WESTSIDE DR	EL PASO	TX	79932	SF	1	Air Conditioning	Delete

Edit Installation Page



The Electric Company
El Paso Electric

Home Settings Sponsor Details Help 03/10/2009 User One | Sign Off

Selected Program: **2009 El Paso Electric's Residential - Small Projects** Application Status: **Approved**

Application Contract/Reservation Implementation Invoices

Add Installation

Customer Name: 6393 WESTSIDE DR
Customer County: EL PASO
Heating Type: Gas

Customer Installation Report Form - Floor Insulation

Data Input

Type of Site:

Heating Type:

Total Square Footage of Floor Insulation:

Please add any additional descriptions that would assist inspectors

Notes:

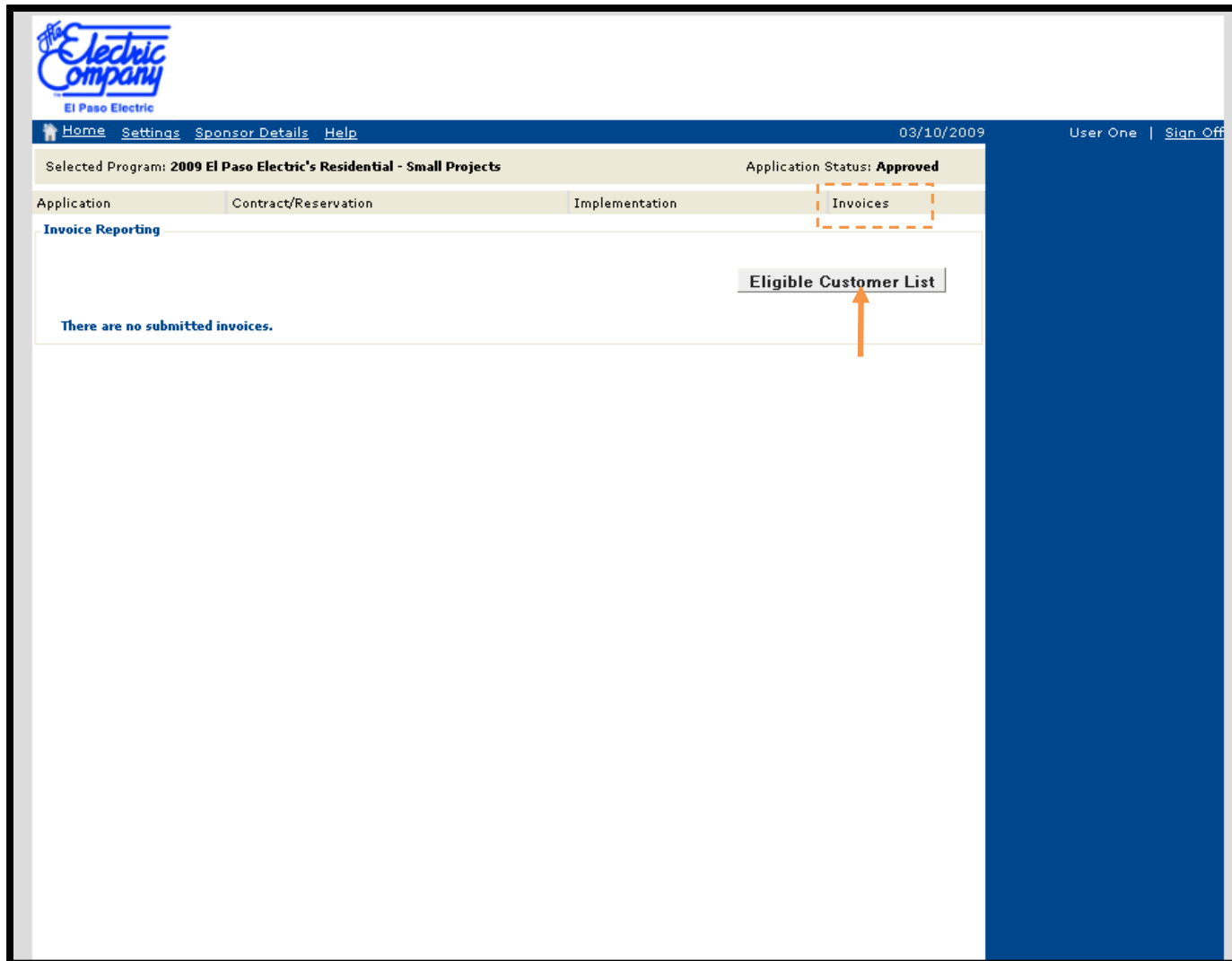
Savings And Incentive

Savings - kW:	0.266
Savings - kWh:	34.57
Incentive:	\$0.00

Implementation

- Review Work Schedule
- Review Customer Info
- Review Installation Info

INVOICE MENU



The screenshot displays the El Paso Electric web application interface. At the top left is the company logo. The navigation bar includes links for Home, Settings, Sponsor Details, and Help, along with the date 03/10/2009 and user information for User One. The main content area shows the 'Selected Program: 2009 El Paso Electric's Residential - Small Projects' and 'Application Status: Approved'. A tabbed interface is visible with 'Invoices' selected. Below this, the 'Invoice Reporting' section contains a button labeled 'Eligible Customer List' and a message stating 'There are no submitted invoices.' An orange arrow points to the 'Eligible Customer List' button.

SUBMIT INVOICE

Application	Contract/Reservation	Implementation	Invoices						
Eligible Customers List									
Invoice Number: <input type="text" value="3-09"/> <input type="button" value="Submit Invoice"/>									
Check to Submit	Customer #	Customer	Address	Group	Install #	Installation Type	Request KW	Request KWh	Request Incentive
<input type="checkbox"/>	1526	John Doe	3232 DIXIE DR	SF	2966	AC: Air Conditioning	0.54	1,176.00	\$445.74
					2967	AP: Appliance Package	0.14	1,067.00	\$133.40
					2968	DH: Water Heater Measures	0.01	140.00	\$16.45
<input type="checkbox"/>	1527	Frank Small	16026 CRAIGHURST DR	MH	2969	AC: Air Conditioning	0.40	766.00	\$313.36
					2970	CF: CFL Measures	0.22	1,385.50	\$137.29
					2971	WN: Energy Star Windows	1.98	3,143.25	\$810.74
Total:							3.29	7,677.75	\$1,856.98

Summary

Reservation Used: \$0.00

Available: \$20,000.00



El Paso Electric

REVIEW INVOICE

Application Contract/Reservation Implementation **Invoices**

Invoice Reporting

Eligible Customer List

Invoice #	Month	Status	Submitted KW	Submitted KWh	Submitted Incentive	Submitted Date	Adjusted KW	Adjusted KWh	Adjusted Incentive	Paid Incentive	Paid Date
3-09	March	Submitted	3.29	7,677.75	\$1,856.98	3/6/2009 1:06:38 PM	0.00	0.00	\$0.00	\$0.00	None
Total:			3.29	7,677.75	\$1,856.98		0.00	0.00	\$0.00	\$0.00	

??? Questions ???



El Paso Electric

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El Paso Electric

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